

Forest Heath District Council					2015/16 Q1 Budget Monitoring Report	
Detail by Head of Service					Appendix B	
LT01 HEAD OF RESOURCES & PERFORMANCE						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Forecast Variance Notes
1000	Resources & Performance	85,804	88,662	2,858	0	
1090	Grants to Organisations	84,000	84,238	238	0	
8000	General Fund Adjustments	644,314	724,449	80,135	0	Difference between budget and NNDR1 is £59,000. This will be funded from BRR Equalisation Reserve. The final variance may change and only the outturn position will be funded from the reserve.
Resources & Performance:		814,118	897,349	83,231	0	
1001	Internal Audit	20,670	17,351	(3,319)	0	
Internal Audit:		20,670	17,351	(3,319)	0	
1002	ICT	133,521	133,023	(498)	0	
ICT:		133,521	133,023	(498)	0	
1010	Anglia Revenues Partnership	187,629	211,575	23,946	0	
1012	Council Tax Administration	(88,916)	(104,816)	(15,900)	0	
1013	Business Rate Administration	(22,254)	(22,361)	(107)	0	
4090	Housing Benefits	(51,436)	(92,290)	(40,854)	0	Expected to be on budget at year end
Anglia Revenues Partnership:		25,023	(7,892)	(32,915)	0	
1100	Corporate Expenditure	200,703	219,675	18,972	9,000	£100k less income expected to be received from Flagship as part of the VAT shelter agreement. £91k in year savings to be identified corporately predominately from supplies & services and increased income.
1150	Non-Distributed Costs	0	(33,423)	(33,423)	0	
Corporate Expenditure:		200,703	186,252	(14,451)	9,000	
1020	Emergency Planning	1,224	1,246	22	0	

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	Emergency Planning:	1,224	1,246	22	0	
	TOTALS: RESOURCES & PERFORMANCE	1,195,259	1,227,329	32,070	9,000	
	LT02 HEAD OF HR & DEMOCRATIC SERVICES					
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Forecast Variance Notes
1030	Human Resources & Payroll	39,612	49,150	9,538	0	
	Human Resources:	39,612	49,150	9,538	0	
1032	Health & Safety	12,552	12,304	(248)	0	
	Health & Safety:	12,552	12,304	(248)	0	
1031	Central Training Services	15,480	11,932	(3,548)	0	
	Learning & Development:	15,480	11,932	(3,548)	0	
1040	Legal Services	35,739	43,667	7,928	0	
	Legal Services:	35,739	43,667	7,928	0	
1130	Democratic Services	25,212	23,216	(1,996)	0	
1131	Members Allowances & Expenses	51,468	51,019	(449)	0	
1132	Mayoralty & Civic Functions	750	4,081	3,331	0	
	Democratic Services:	77,430	78,316	886	0	
1041	Electoral Registration	20,241	(2,256)	(22,497)	0	
1042	Election Expenses	8,806	20,548	11,742	0	
	Elections:	29,047	18,292	(10,755)	0	
	TOTALS: HR & DEMOCRATIC SERVICES	209,860	213,661	3,801	0	
	LT03 HEAD OF FAMILIES & COMMUNITIES					

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Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Forecast Variance Notes
1140	Policy	25,067	24,520	(547)	0	
1142	Website and Intranet	5,388	8,053	2,665	0	
	Policy:	30,455	32,573	2,118	0	
1141	Communications	19,182	17,740	(1,442)	0	
	Communications:	19,182	17,740	(1,442)	0	
1050	Customer Services	91,830	91,848	18	0	
3100	Bus Stations	18,715	26,486	7,771	0	
	Customer Services:	110,545	118,334	7,789	0	
2041	Sports Development & Community Recreation	0	577	577	0	
2080	Community Development	44,456	42,429	(2,027)	0	
2081	Community Chest - Families & Communities	25,226	49,265	24,039	0	Expected to be on budget at year end
2082	Health, Culture & Arts	10,377	1,978	(8,399)	0	
2085	Community Centres	2,734	6,008	3,274	0	
	Families & Communities:	82,793	100,257	17,464	0	
	TOTALS: FAMILIES & COMMUNITIES	242,975	268,904	25,929	0	
LT04	HEAD OF PLANNING & GROWTH					
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Forecast Variance Notes
5000	Development Control	(142,707)	(158,942)	(16,235)	(50,000)	Higher than anticipated income against budget
	Development Control:	(142,707)	(158,942)	(16,235)	(50,000)	
5005	Planning Policy	172,465	164,770	(7,695)	0	
5006	Local Plan	1,848	41,091	39,243	0	Expected to be on budget at year end
	Place Shaping:	174,313	205,861	31,548	0	

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1060	Land Charges	(18,468)	(16,565)	1,903	0	
5010	Building Control	(2,004)	8,311	10,315	56,000	Lower than anticipated income, along with additional costs associated with changes in the staffing structure to support service delivery.
5015	Planning & Regulatory Support	41,214	40,646	(568)	0	
Business (BC & Support):		20,742	32,392	11,650	56,000	
3090	Prevention of Pollution	3,501	6,644	3,143	0	
3091	Environmental Management	14,313	5,492	(8,821)	0	
3092	Drinking Water Quality	7,122	5,626	(1,496)	0	
3093	Climate Change	528	(9,110)	(9,638)	0	
4020	Home Energy Conservation	978	1,675	697	0	
Environment:		26,442	10,327	(16,115)	0	
3095	Licensing	(765)	(1,437)	(672)	0	
3096	Hackney Carriage & Private Hire Licensing	(12,303)	(12,436)	(133)	0	
3097	Food Safety	8,865	10,314	1,449	0	
3098	Health & Safety at Work Act/Enforcement	15,222	10,999	(4,223)	0	
Business Reg & Licensing:		11,019	7,440	(3,579)	0	
5020	Economic Development & Growth	42,207	64,063	21,856	0	
5021	Strategic Tourism & Markets	9,069	4,823	(4,246)	0	
5024	Vibrant Town Centres	3,315	3,177	(138)	0	
Economic Development & Growth:		54,591	72,063	17,472	0	
TOTALS: PLANNING & GROWTH		144,400	169,141	24,741	6,000	
LT05	HEAD OF OPERATIONS					
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Forecast Variance Notes
3006	Pool Cars	0	2,536	2,536	0	
Fleet Management:		0	2,536	2,536	0	
3000	Depots	229,182	223,821	(5,361)	0	

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3065	Waste & Cleansing Operatives	(36,278)	(22,769)	13,509	(20,000)	Vehicle fuel lower than budgeted
6020	Markets	15,261	19,689	4,428	15,000	Market toll fees expected to be less than budgeted
Operational:		208,165	220,741	12,576	(5,000)	
3030	Street Cleansing	114,615	110,678	(3,937)	0	
3040	Refuse Collection (Black Bin)	88,803	86,581	(2,222)	0	
3041	Recycling Collection (Blue Bin)	46,920	34,623	(12,297)	0	
3042	Compostable Collection (Brown Bin)	33,324	43,841	10,517	0	
3043	Bulky, Fridges, Metal & Scrap Collection	7,470	8,688	1,218	0	
3044	Clinical & Hazardous Waste Collection	690	699	9	0	
3045	Multi-Bank Recycling Sites	7,189	(1,756)	(8,945)	0	
3048	Trade Waste	(387,120)	(399,912)	(12,792)	(25,000)	Additional trade waste income
Waste - Business & Commercial		(88,109)	(116,558)	(28,449)	(25,000)	
1080	Property Services	68,778	93,902	25,124	0	
Property Maintenance:		68,778	93,902	25,124	0	
1081	Estates Management	0	(926)	(926)	0	
6000	Industrial & Business Units	(95,621)	(107,264)	(11,643)	0	
6010	Town Centres & Shops	(128,913)	(135,243)	(6,330)	0	
Property Management:		(224,534)	(243,433)	(18,899)	0	
1072	Offices: College Heath Road	12,066	23,908	11,842	0	
1073	Offices: Brandon & Newmarket Guineas	7,832	9,585	1,753	0	
1075	Courier & Postal Service	15,294	12,043	(3,251)	0	
1076	Printing & Copying Service	6,597	10,807	4,210	0	
3020	Public Conveniences	23,940	18,850	(5,090)	0	
3070	District Highways Services	(5,922)	5,385	11,307	0	
3072	Land Drainage & Associated Works	65,150	65,160	10	0	
Facilities & Highways Services:		124,957	145,738	20,781	0	
3025	CCTV	250	801	551	0	
3026	Green Travel Plan	0	(699)	(699)	0	
CCTV & Support:		250	102	(148)	0	
3110	Off Street Car Parks	8,696	41,276	32,580	0	

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Car Parking:		8,696	41,276	32,580	0	
2000	Leisure Services Management & Support	21,948	12,635	(9,313)	0	
2017	Arboriculture (Tree Maintenance Works)	27,111	12,833	(14,278)	0	
2020	Other Parks and Play Provision	49,068	53,657	4,589	0	
2025	Children's Play Areas	10,935	6,190	(4,745)	0	
2040	Sports & Leisure Centres	278,248	281,209	2,961	0	
2083	Leisure & Sports	10,377	0	(10,377)	0	
Leisure & Cultural - Parks		397,687	366,524	(31,163)	0	
2030	Arts, Heritage & Cultural Services	2,646	2,353	(293)	0	
2070	Tourist Information Centres	(963)	0	963	0	
2071	Shopmobility	(375)	0	375	0	
2095	Palace House and Stables	0	14,826	14,826	15,000	One-off payment for business rates, which was not budgeted for. Link to Home of Horseracing Project.
Leisure & Cultural - TIC & Heritage:		1,308	17,179	15,871	15,000	
2090	The Pavilion - Lady Wolverton Playingfield	(2,148)	(2,060)	88	0	
Leisure & Cultural - Public Halls:		(2,148)	(2,060)	88	0	
2010	Leisure Promotion	8,760	7,563	(1,197)	0	
Commercial - Marketing:		8,760	7,563	(1,197)	0	
TOTALS: OPERATIONS		503,810	533,510	29,700	(15,000)	
LT06 HEAD OF HOUSING						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Forecast Variance Notes
4021	Housing Renewals	31,833	15,428	(16,405)	0	
4031	Burial of the Dead	(6,033)	2,131	8,164	0	
4032	Gypsies & Travellers	(579)	2,436	3,015	0	
4033	Other Public Health Services	28,479	33,356	4,877	0	

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	Public Health & Housing:	53,700	53,351	(349)	0	
4000	Housing Development & Strategy	17,541	15,884	(1,657)	0	
	Housing Development & Strategy:	17,541	15,884	(1,657)	0	
4010	Homelessness	18,930	11,685	(7,245)	0	
4011	Housing Advice & Choice Based Lettings	33,456	36,158	2,702	0	
4015	Non-HRA Housing Properties	2,712	2,524	(188)	0	
	Housing Options:	55,098	50,367	(4,731)	0	
4005	Housing Business & Partnerships	19,452	18,276	(1,176)	0	
	Housing Business & Partnerships:	19,452	18,276	(1,176)	0	
	TOTALS: HOUSING:	145,791	137,878	(7,913)	0	